

Items to be considered for Review

- V. I believe that there is only the Village Enhancement and Jubilee Committee that have been delegated authority to spend up to £500. The authorised emergency spending powers of the clerk is usually stipulated in the Financial Regulations which are covered further down. Do you wish to review the authority to spend delegated to the two committees?
- VI. The jubilee committee will wind up shortly. The terms of reference for committees will need considering with the Standing Orders.
- VII. Appointments can be deferred and reviewed at the next meeting.
- VIII. I am not aware of any new committees to be formed.
- IX. Review and adoption of Standing Orders and Financial Regulations. These need updating. One or two volunteers are required to complete the drafts ready to present to Council at the July meeting.
- X. I have recently been advised that EKPC are in an arrangement with other organisations to maintain the sports field in the village. This will have to be investigated and findings brought back before the Council in July.
- XI. Councillor Sharpe has made a suggestion that all outside representation or communications channels should be temporarily delegated back to the Chair for review. We need to ensure that we have the latest details and contacts and understand what stage negotiations and discussions are at. The Council needs to guard against the loss of information due to it only being held by one individual. The Chair will require copies of any correspondence/emails etc and a status report from those currently working with or communicating with external bodies.
- XII. (Only applicable in an election year)
- XIII. Review of asset register. This is usually done in preparation for the audit. When the clerk has updated with any additions or disposals for the last financial year, she will circulate a draft copy for councillors to check.
- XIV. Confirmation of insurance cover. The renewal quotation and statement of needs has not been received. When this is received, the clerk will circulate to councillors for them to review.
- XV. The Council currently has only one subscription, CALC. I would recommend continuing the subscription.
- XVI. Review of the Council's complaints procedure. Our complaints procedure dates to 2013 so should really be reviewed. We require a volunteer to prepare a new draft for presentation at the July meeting.
- XVII. Procedures for FOI DPA requests. We haven't got one so these will need to be drafted. This will need one or two volunteers to bring the drafts to the July meetings.
- XVIII. Press/Media has just been updated in March so does not need reviewing again.
- XIX. If you wish to remain with the third Tuesday, bi-monthly, the dates would be:
 - 19th July 2022
 - 20th September 2022
 - 15th November 2022
 - 17th January 2023
 - 21st March 2023
 - 16th May 2023